**Increment Letter**

**To, Date: 01.03.2025**

**Gattu Sai charan, ,**

**Hyderabad**

**Subject: Revised salary**

Dear Sai Charan,

We are pleased to inform you that, following your recent performance review, your revised salary will be effective from **March 2025**.

Your revised salary stands as per the break-up given below:

| **Earnings** | **Monthly Amount** | **Annual Amount** |
| --- | --- | --- |
| Basic salary | 8,000 | 96,000 |
| HRA | 3,200 | 38,400 |
| Special allowance | 4,330 | 51,960 |
| Conveyance | 1600 | 19,200 |
| EPF | 1,920 | 23,040 |
| Professional Tax | 150 | 1800 |
| ESI | 800 | 9,600 |
| **Gross Salary** | **20,000** | **2,40,000** |
| **NET SALARY** | **17,130** | **2,05,560** |

This decision reflects your valuable contributions to the company's success. We appreciate your hard work, dedication and commitment to achieving our goals.

Congratulations once again on your well-deserved salary revision.   
  
Best Regards

  
   
 **Bharath Guptha  
 CEO**